Creating a Post in Tech Writer’s Tribe

Quick Start Guide

Version: 1.0

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# Overview

Tech Writers Tribe (TWT) app is a global platform for technical writers of different domains in IT industry. You can post content, question, poll, and quiz. You can access the TWT app from mobile devices, laptops, and desktops. This Quick Start Guide helps you to understand how to create a post.

A screenshot of a chat

AI-generated content may be incorrect.

Figure : Home screen of TWT app

## Key Features

* **Community platform:** The TWT app works as a social media platform for technical writers. You can post write-ups, articles, photos, and videos to share ideas, opinions, and information.
* **User diversity:**  TWT builds a community open to writers from various domains.
* **Category-based filter:** You can apply filters such as English, API, and TWT event to view post published under specific category.
* **Events and News:**  Users of different company post information of upcoming events such as workshops, conferences, competitions, and trending technologies.
* **Job and recruitment:** Users of different domain share details of recruitment information with other writers.
* **Send invites:** You can send invites to friends, family, and colleague to join the TWT community
* **Download files:** You can download files such as write-ups, articles, or attachments posted by other users.

## Requirements

Before you create a post, ensure you have the following:

* Active TWT account
* Stable internet connection

# Create posts

In TWT app, user can create various types of post to share information, gather opinions, and engage with other users.

A screenshot of a social media post

AI-generated content may be incorrect.

Figure : Screen shot of the Create Post window

The available post type includes:

|  |  |
| --- | --- |
| Field | Description |
| Text | Create a text-only post to share information. |
| Quiz | Post a question with multiple-choice answers to test knowledge. |
| Poll | Publish a poll to gather opinions and feedback. |
| Question | Ask a question to create awareness and get insights. |
| File attachment | Upload images and videos for engaging information sharing. |
| Emoji | Post an emoji to share emotions. |

## Create text post

A text post contains only a text message and no media files. You can share information, announcements, and updates through a text post. You can also add a weblink to the post.

To create a text post,

1. Log in to your TWT account.
2. On the landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. In the **Create Post** window, perform the following step:
   1. Enter the message for your post.
   2. From the **Add Tag** drop-down list, select a suitable category for the post.
4. At the right-bottom of the window, select **Post**.

Your message is posted in the forum.

## Quiz post

A quiz post is an interactive post with a question and multiple-choice answers. You can post a quiz to test knowledge or spark a thought among users.

To add a quiz,

1. Log into your TWT account.
2. On the landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. On the **Create post** window, select **Add Quiz**.
4. In the **Add a quiz** dialog, fill the following information:

|  |  |
| --- | --- |
| Field | Description |
| Question | In the text box, enter the question. |
| Options | In the text box, enter the options for the answers |
| Answer | In the text box, select the checkbox for the correct answer. |
| Expiry | From the drop-down list, select the duration of the quiz to be displayed. |

1. Select **Post**.

Your quiz is posted.

## Poll post

You can create a poll post to gather votes for decision-making. Post a poll with a question and multiple-choice answers to collect opinions, views, and feedback.

To add a poll,

1. Log into your TWT account.
2. On the landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. On the **Create Post** window, select **Add poll**.
4. In the **Add a poll** dialog, fill the following information:

|  |  |
| --- | --- |
| Field | Description |
| Question | In the text box, enter the question. |
| Options | In the text box, enter the options for the answers |
| Expiry | From the drop-down list, select the duration of the quiz to be displayed. |

1. Select **Post**.

Your poll is posted.

## Ask question

In the TWT app, you can create a post asking a question to others. You can gather information, kindle a thought to create awareness through a question post. The post appears under the Question category.

To ask a question,

1. Log into your TWT account.
2. On the landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. On the **Create Post** dialog, select **Add** question.
4. In the text box of **Add a Question** dialog, enter your question.
5. Select **Post**.

Your question is posted.

## Add photos

You can add an image to a post to discuss, share, and provide visual content. The TWT app limits image size to 100 MB.

To add photo,

1. Log into your TWT account.
2. On the Landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. In the **Create Post** dialog, perform the following:
4. (Optional) In the text box, enter a message for the post.
5. (Optional) From the **Add Tag** drop-down list, select a suitable category.
6. Select **Add photos**.
7. On the **Add Photos** dialog, perform the following:
8. Browse to select or drag and drop an image file.
9. Select **Add**.
10. Select **Post**.

Your photo is posted.

## Add videos

You can upload a video as a post. You can add video to enhance the context of the message.

To add a video to the post,

1. Log into your TWT account.
2. On the landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. In the **Create Post** dialog, perform the following:
4. (Optional) Enter a message for the post.
5. (Optional) From the **Add Tag** drop-down list, select a suitable category for the post.
6. Select **Add** **video.**
7. On the **Add Documents** dialog box, perform the following:
8. Browse to select or drag and drop a video file.
9. Select **Add**.
10. Select **Post**.

The video is posted.

## Add documents

You can share documents as post to share a detailed content, reports, guides, and articles. Other users can download the published documents.

To add a document,

1. Log into your TWT account.
2. On the Landing page, perform one of the following:
   * On the left-pane, select **Create a post**.
   * On the centre pane, select **+.**
   * On the centre pane, select **Share something with the community** text box.
3. In the **Create Post** dialog, perform the following:
4. (Optional) In the text box, enter a message for the post.
5. (Optional) From the **Add Tag** drop-down list, select a suitable category.
6. Select **Add** **document**.
7. On the **Add Documents** dialog, perform the following:
   1. Browse to select or drag and drop the file.
   2. Select **Add**.
8. Select **Post.**

Your document is posted.

## Add emoji

You can express your emotions and reactions through an emoji post. The TWT app includes various categories of emojis, allowing you to choose your desired one.

To add an emoji,

1. Log into your TWT account.
2. On the landing page, perform one of the following:
   * On the left-pane, select Create a post.
   * On the centre pane, select +.
   * On the centre pane, select **Share something with the community** text box.
3. On the **Create Post** dialog box, perform the following:
   1. (Optional) Enter a message for the post.
   2. (Optional) From the **Add tag** drop-down list, select a suitable categorize for the post.
   3. Select the emoji icon.
4. From the **What’s your mood** dialog, perform the following:
   1. In the search box, enter the name of the emoji.
   2. Select a desired emoji from the displayed list.
5. Select **Post**.

The emoji is posted.

# Frequently Asked Questions

**Do I have to sign in every time I visit the app in the web browser?**

No, you will remain logged in to the website until you manually log out. If you close the browser without signing out, you will still be logged in when the next time you revisit the website.

# Troubleshooting

**Unable to receive OTP.**

**Scenario**

I made a payment for a purchase, but didn’t receive an OTP on my mobile.

**Resolution**

**To fix the internet issue**, check your device for internet connection. Disconnect and connect the internet back, if this is resolved try to log into the website by entering your registered phone number.

**To address server issues,** visit the website after 10 minutes.

**To request another OTP**, tap on Resend OTP option.

# Best practices

* Always log out before exiting the website.
* Ensure you have stable cellular signal to your phone to promptly receive the OTP.